



Fundraising Officer

Remote working with weekly Zoom meeting and monthly in-person team meeting (York/North Yorkshire) 18 hours per week • Term time only (39 weeks + 5.6 weeks paid holiday) Gross annual salary: £12,588 (£1,049/month; £15.68/hour)

About the Organisation

We support deaf children, young people and their families across York and North Yorkshire through inclusive activities, information, advocacy and community connection.

Role Purpose

The Fundraising Officer will be responsible for developing and delivering fundraising activity across grant funding, community fundraising, individual giving and supporter stewardship. The postholder will contribute to sustainable income generation to support the charity's programmes.

Key Responsibilities

- Identify suitable grant-making organisations and prepare high-quality applications for small and large grants
- Produce accurate and timely end-of-grant reports
- Develop community fundraising initiatives and steward supporters
- Maintain accurate records of fundraising activity
- Work collaboratively with the CEO and programme staff to identify opportunities
- Represent the organisation professionally in all external communications

Person Specification

Essential:

- Proven experience of successful grant-writing
- Ability to produce clear, persuasive written applications
- Experience preparing end-of-grant reports
- Strong organisational skills and ability to manage multiple deadlines
- Confident communicator with strong relationship-building skills



- Ability to work independently in a remote environment
- Commitment to inclusion and supporting deaf children and families

Desirable:

- Experience in community fundraising
- Knowledge of fundraising compliance and best practice

How to Apply: Please submit your CV and a covering letter outlining how you meet the essential criteria. Send to Deb Walker: ceo@lollipop.org.uk